

Walton High School Dual Enrollment Checklist

<https://www.waltonhighcounseling.com/dual-enrollment>

COBB COUNTY DUAL ENROLLMENT DEADLINES

Walton sets internal priority deadlines that are EARLIER than the college application deadlines. College course registration often begins before the college deadlines so applying earlier provides a better* chance of getting desired courses.

**Disclaimer: We cannot guarantee acceptances within a specific timeframe, nor desired times or locations of DE classes.*

The Cobb County Deadline is:

Fall and Summer: May 1st

Spring: November 1st

If the college DE deadline is earlier than May 1st, we *strongly* recommend completing the process AT LEAST ONE MONTH PRIOR to the college deadline.

Dual Enrollment, by its nature, places much responsibility on the student. Therefore, it is the **student's** responsibility to ensure that **all steps** are followed accurately and on time. Please check off steps as they are completed.

- BOTH student and parent: **Attend a Walton Dual Enrollment (DE) Information** session. This is **mandatory** for all interested in DE.
- It is the student's responsibility to **research college requirements** both for DE admissions and college admissions, impact to GPA/HOPE, impact on rigor as viewed by colleges, day-to-day logistics, course transferability, etc.
- Take the SAT/ACT/Accuplacer** and **submit** scores (and any desired AP scores) to the college(s) of your choice.
 - SAT: www.collegeboard.org
 - ACT: www.actstudent.org
 - Accuplacer: schedule directly with college (if applicable)
 - Send AP scores to exempt intro courses
- Submit the DE application** to the college (found on college website).
 - Chattahoochee Tech - <http://www.chattahoocheetech.edu/deadmissions/>
 - Kennesaw State University - <https://admissions.kennesaw.edu/admissions-requirements/dual-enrollment.php>
 - Georgia State University- <https://admissions.gsu.edu/bachelors-degree/apply/dual-enrollment/>
 - Georgia State University/Perimeter Campuses: <https://perimeter.gsu.edu/admissions/dual-enrollment/>
 - West Georgia- <https://www.westga.edu/undergraduate-admissions/dual-enrollment.php>
 - For a list of all Dual Enrollment Participating Institutions:
<https://www.gafutures.org/media/188152/dual-enrollment-eligible-psi-list.pdf>
- Submit official HS transcript** to college (\$2).
 - If applicable, students will need to order and pay (cash or check made out to Walton High School) for their high school transcript in the Records Room located in the Counseling Suite.
 - Note – most technical colleges do not require a high school transcript for dual enrollment admissions.
- Submit DE funding application on www.gafutures.org
 - [Student Directions](#) and [Parent Directions](#)
- After the above steps have been completed, email your assigned Dual Enrollment counselor (assignments below) at a minimum of 2-3 weeks before the CCSD or college deadline, whichever deadline is earlier, to request a Counselor DE Advisement Meeting.** We will email you required documents to complete and bring to the meeting. We will discuss graduation requirements, desired DE classes, complete the DE Advisement Form and CCSD Local School Agreement, and more.

We reserve the right to reschedule the meeting if steps above are not completed before the meeting.

○ A-G	Mrs. Betsy Alpert	Betsy.Alpert@cobbk12.org
○ H-N	Mrs. Donna Dunham	Donna.Dunham@cobbk12.org
○ O-Z	Mrs. Lisa Fay	Lisa.Fay@cobbk12.org

Walton High School Dual Enrollment Checklist Continued

- Receive email acceptance from college (student).
- Follow any directions the college sends, such as setting up your student email address. Monitor the college email address frequently since many colleges will only send emails to this college email account and any correspondence you send to the college must be from this email address.
- Register for and attend advisement/orientation at college ASAP (instructions will arrive via email).
- Register for classes at college ASAP.
- Email a PDF of your detailed schedule to your counselor ASAP (your Walton schedule will not be updated until your dual enrollment counselor receives a copy of your dual enrollment schedule).
- Send any remaining documents to college (immunization, verification of lawful presence, etc.).