**COLLEGE APPLICATION PROCESS**

Please read carefully before beginning the application process.

1. **FILL** this out – TYPED ONLY.
2. **KEEP** a copy on your computer.
3. **GIVE** a copy of packet to your School Counselor and Teachers (See Teacher request below).
4. **GIVE** your recommenders at least 2-3 weeks’ notice before college deadline.
5. **ADD** the colleges to Naviance – Colleges I’m applying to.
6. **REQUEST** transcript in the RECORDS ROOM (pay $2 for each).
7. **SUBMIT** a copy to your English teacher on first day of school.

Common Application -- Must **LINK** your Common App account to your Naviance account (An instructional video on how to do this is located on your Naviance homepage.)

Sending Official Test Scores – Must be sent directly from the testing agency

*ACT Scores- Request Scores at* [*www.actstudent.org*](http://www.actstudent.org)

*SAT Scores- Request scores at* [*www.collegeboard.org*](http://www.collegeboard.org)

Teacher Recommendation Requests – Must request specific teacher for specific college

**NOTE:** Not all colleges require a letter of recommendation.

* Under MY COLLEGES, click on LETTERS OF RECOMMNENDATION.
* ADD REQUEST and select teacher from drop down list.
* CHOOSE SPECIFIC COLLEGES from your COLLEGES I’M APPLYING TO list. **ASSIGN** teacher to specific colleges. (**DO NOT** choose “All current and future colleges”)
* SUBMIT REQUEST.

**The Walton School Counseling Team**

**Laura Clary, Donna Dunham, Lisa Fay, Laurel Gross, Tina Harwood, Judy Rangel, Melissa Schrenk, and Erica Watford**

**Name:**

**Email:**

**Cell Phone:**

**COLLEGES TO WHICH YOU ARE APPLYING**

**Please complete this to the best of your ability now.**

**As you make changes, provide your School Counselor with an updated page.**

**Teacher recommendation requests must be made in Naviance.**

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| --- | --- | --- | --- | --- |
| **College Names**  ***Add schools in Naviance under***  ***“Colleges I’m Applying To”*** | **Decision Type**  **(EA, ED, ED II, RD,**  **Rolling)** | **Due Date** | **Counselor**  **Letter**  **Y/N** | **Application Type-**  **School App/Common App/**  **or Coalition?** |
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COLLEGE APPLICATION PROCESS

Walton High School

School Counseling Office

1590 Bill Murdock Road

Marietta. Ga 30062

CEEB School Code: 111987

###### Senior Year Classes:

|  |  |
| --- | --- |
| **First Semester Classes** | **Second Semester Classes (Tentative)** |
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###### Teachers who know you well:

**1.**

**2.**

**3.**

***School Activities: (Ex. Clubs, teams, sports, performing arts)***

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| --- | --- | --- |
| **Name of group** | **Grade or age participated** | **Responsibilities or office held (if applies)** |
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***Outside Activities: (Ex. church, community involvement, etc.)***

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| --- | --- | --- |
| **Name of group** | **Grade or age participated** | **Responsibilities (if applies)** |
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***Hobbies and/or Favorite Activities:***

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###### *Honors and Awards in High School: (Ex. Boy Scouts, church, community, job, school, etc.)*

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| --- | --- | --- |
| **Name of Group or Organization** | **Grade/Age Award Received** | **Award Received** |
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***Work Experience:***

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| --- | --- | --- |
| **Employer** | **Grade or Age Worked** | **Position** |
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1. Please describe how you have grown as a student? Give specific examples.
2. Name three distinctive qualities about you that a college admissions representative should know about, above and beyond  
   your GPA and test scores. Please give specific examples/stories of each.

1. How would your best friend describe you? (Please do not give your packet to your friend. Write a summary of what they tell you.)
2. Please describe areas where you have made a difference/impact. Give specific examples.

5. Is there any outside circumstance or health issue that has interfered with your academic performance? How did you  
 handle this setback? Please explain. Do you want us to include this information in your letter of recommendation?

7. Have you received a disciplinary infraction in high school? If so, please explain what you have learned from the situation.

8. College majors you are considering.

1.

2.

3.

1. YOUSCIENCE (Optional Activity)

\*\*\*\*\*Although this YouScience exploration is optional, we highly encourage you to complete it. We believe the information you gain, learning about yourself and your career interests, help you explore who you are.  The answers you provide to our questions, give each School Counselor a greater insight into you and help us write letters of recommendation that highlight YOU. \*\*\*\*\*

YouScience is a one-of-a-kind career discovery profile designed to help you better understand your natural abilities,

broaden awareness of career opportunities and make more informed decisions about your individual pathway from school

to career. Unlike traditional self-reported, interest-based career tools, YouScience is the only system that employs decades of

rigorous scientific research to measure students’ aptitudes through a series of engaging “brain games”.

YouScience provides you with a highly personalized online profile that highlights the intersection of your unique talents,

passions and opportunities. To take advantage of this free tool, please click [here](https://app.youscience.com/ga/activate).

To create an account, you will need your GTID (state ID testing) number. If you do not know this number,

you can locate it in your Naviance Account under About Me/Profile/State ID Number.

After you complete the assignment, please answer the following questions:

What are your top two aptitudes (talents)?

Are you surprised by any of your strengths?

What three types of work most interest you?

Do you think understanding your aptitudes and interests will help you better plan for high school and beyond?

Let's talk about your career field matches! What are your top 3 career fields?

**PARENT/GUARDIAN WORKSHEET**

1. Please describe your child in 3 or 4 adjectives and explain why you chose those words.
2. What are some significant ways in which your child has changed/grown since entering high school?
3. Describe a characteristic or accomplishment that we might not know about - something that won't show up on your child’s activity record.
4. How has your child overcome obstacles/adversity and demonstrated strength, courage, or resiliency?
5. What is something your child might not tell us, but you feel is important for us to know?
6. What do you consider the most important achievement of your child during high school? Why did you select this as important?
7. As a parent or guardian, please indicate any significant information that you feel would be helpful to include in

your student’s recommendation letter.

1. Please encourage your student to complete the optional YouScience career assessment!

**\*\*Complete a separate form for each teacher you have asked to write a recommendation.\*\***

**Teacher Recommendation Information Form**

This document needs to be TYPED and given to the *teacher at least THREE FULL WEEKS BEFORE your first college deadline. Be sure to request a recommendation in person before you give this document to the teacher. NOTE: Not all colleges require a letter of recommendation.*

Teacher’s Name:  
Student’s Name:

Year and Class, you had this teacher:

Today’s Date (the date you are handing this to your teacher):

First Deadline that requires this teacher recommendation:

Major (including Undecided):

Career (including Undecided):

1) I am asking you to write a college recommendation letter because:

2) The best piece of work (composition, research paper, lab, etc.) that I did for your class:

3) My proudest moment in your classroom:

4) My favorite memory of your class:

5) The experience or specific assignment that challenged me the most in your class:

6) I believe I grew in your class because:

7) I would describe myself using the following words (three or four qualities or character traits):

8) I would like you to know this about me:

9) The characteristic I most want colleges to know about me:

10) The following would be a helpful bit of information to include in my recommendation letter:

11) My grade(s) in your class: \_\_\_\_\_\_\_\_\_\_\_\_\_

I believe my grade in your class is/is not an accurate reflection of my work (why or why not):